



Yara Management System

Document type:

Procedure

Valid for organisation:

Sluiskil

Valid for location/facility:

Sluiskil

(HAE-026858) HOISTING PERMIT FOR MOBILE CRANES / TOWER CRANES

Note:

- Link renewed to blank hoisting permit
- Blank hoisting permit added in English

1. INTRODUCTION

Written permission for the execution of lifting work with mobile cranes or tower cranes, supplementing the work permit issued for the lifting work in accordance with procedure [HAE-026168](#).

2. APPLICATION

The hoisting permit is applied for each lifting job with a mobile crane/tower crane on the site of Yara Sluiskil BV.

3. HOISTING WORK

- If a crane is desirable for maintenance or architectural reasons, it will be ordered by the job planner from the Maintenance Service, accompanied by minimum specifications to be satisfied by the crane, from the job planner of Facility Services (or directly from the crane hire firm outside of daytime working hours).
- The job planner of Facility Services will ensure that the right crane is ordered at the right time and direct the crane operator, on arriving at Yara Sluiskil BV, to the correct department (the client).
- The head of maintenance in the department where the lifting work is to be carried out fills in the lifting permit section: 'date', 'Details of object to be lifted' and 'Site of work'
- The crane operator fills in the 'Crane Details' section
- The completed lifting permit, signed by the head of maintenance and the crane operator, then goes to the PROCO for signing, and for the issuing of an accompanying work permit. If the lifting job takes place outside of a normal production unit (contractor park), the Production Coordinator (PROCO) of the production unit signs, determined in accordance with the zone layout for receipt.

3.1 Crane operator

The crane operator is defined as the person who is in charge of the actual operation of the mobile crane/tower crane during the lifting work specified on the lifting permit.

The crane operator is responsible:

- for cordoning off the lifting area.
- for all activities with the crane.

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3.2 Requirements

- Before lifting, the machine must be set up in accordance with the manufacturer's instructions, supplemented by the maximum pressure requirements in line with the Yara guidelines (see below). The provisions for outriggers in the form of outrigger plates must always be used, with **2 Kg/cm²** as the maximum ground pressure.
- During activities whereby the crane must be wholly or partially set up outside of the normal paved paths, road plates must be used when moving the crane and/or associated vehicles. When placing outriggers outside of paved paths, the maximum permitted outrigger pressure is lowered to **1 Kg/cm²** by the use of bigger outrigger plates.
- If the maximum outrigger pressure is still exceeded, one can establish via Facility Services whether any underground cables or pipes are in the area. Then, in consultation with them, it may be possible to modify the maximum permissible outrigger pressure.

3.3 Validity period

- The lifting permit is only valid for the duration of the activities shown on it, with a maximum of 24 hours (6.00 a.m. - 6.00 a.m.).
- In the event of interim changes in circumstances (and in the event of switching crane operators) or in emergency situations, the validity of the lifting permit lapses. Resumption of the same activities can only take place with a new lifting permit.
- After the activities have ended, the lifting permit, together with the work permit, is retained by the person in charge of production for the prevailing period of 6 months.

3.4 Blanco hijsvergunning

Taal	Versie	Beheerstabel
Dutch	Version 2.3	 Hijsvergunning V2.3.docx
English	Version 2.3	 Hijsvergunning V2.3 ENG.docx